

# Alaska Notary Commission Application

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**11. To be commissioned as a notary public, a person**

- Shall be at least 18 years of age.
- Shall reside legally in the United States.
- May not, within 10 years before the commission takes effect, have been convicted of a felony or incarcerated in a correctional facility for a felony conviction.
- May not, within 10 years before the commission takes effect have had a notary public commission revoked for failure to comply with notary law or for incompetence or malfeasance in carrying out the duties of notary public.
- Shall have established residency in this state by being physically present in the state with the intent to remain indefinitely and by maintaining a place of abode in the state.

**12. Oath**

I do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of Alaska and that I will faithfully discharge my duties as notary public to the best of my ability. The information provided on this application form is truthful and accurate and I meet all of the requirements to be commissioned an Alaska Notary Public. I acknowledge that I am personally liable for every notarial act that I perform.

\_\_\_\_\_  
**Applicant's Notarized Signature**

Subscribed and sworn (or affirmed) to before me by \_\_\_\_\_ this  
\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
**Notary Public's Signature**

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# Alaska Notary Commission Application Form Instructions

10. Please add  
a notary seal

11. Please  
check a notary seal in  
the notary  
book

13. The notary seal should  
be used.

Please contact 3509 notary t [nt@alaska.gov](mailto:nt@alaska.gov) f

### Application checklist:

- Completed original Notary Bond ?
- Completed original Application form with notarized signature on item #12 (Oath) ?
- \$40.00 application fee (non refundable) included? Checks should be made payable to "State of Alaska"

Mail the original completed application materials to:

Of  
Notary  
P.O. Box 10015  
Juneau, Alaska 998 11

Please call the Notary

Phone: 3509 notary [nt@alaska.gov](mailto:nt@alaska.gov) f