

exposure to

hazardous materials or items containing these materials. The contractor shall comply with applicable federal, state, and local laws, code ordinances, and regulations (including the obtaining of licenses and permits) in connection with hazardous material and are required to comply with the provisions of the following: 14.22001 14.15997 583.68 764.16 re W n /Cs1 cs 0 0 0 sc q 0.24 0 0.24 163.1282 402.72 cm BT 25 0 0 25 0 0 Tm /TT2 1 Tf (



To: All Procurement and Construction Contracting Staff

From: John A. Hebard, Chief Procurement Officer

Date: April 20, 2020

Subject: Supplemental contract provision, related to COVID-19, to be added to all University contracts regarding contractor, vendor, subcontractor, or subrecipient personnel working on University property

The following language shall be added to all contracts issued by the University of Alaska, as a supplement to the following documents (attached):

that the contractor will be working on UA property, this provision shall be included in the contract modification.

This provision is to be considered to be a required contract form until such time as it is modified or revoked by the Chief Procurement Officer.

1) TERMS

a) "COVID-Status" means an individual who has COVID-19 (fever, cough, or shortness of breath), is under investigation for COVID-19, or has been COVID-19 positive.

"Close contacts" refers to individuals who have been physically present in a UA facility,

- c) Contractors, consultants, and vendors shall maintain a log of all affiliated individuals entering University facilities or engaging in-person contact in University operations, including the name of the individual, date of physical presence, and physical University locations of the individual or operations in which the individual participated.
- d) For restricted access project sites, the contractor will:
 - i) Secure the site to restrict access to contractor-authorized personnel and the Owner Representative or Contract Administrator. In case of emergency, University personnel are authorized to enter the project site.
 - ii) Propose regular site cleaning strategies, in consideration of CDC guidelines, as part of their workplace controls.
- e) University facilities operating under restricted access :
 - i) Contractor, consultant, and vendor affiliated individuals may access University buildings using a University-issued key or access card.
 - ii) Contractor, consultant, and vendor affiliated individuals are required to carry identification.
 - iii) Contractor, consultant, and vendor affiliated individuals accessing University facilities must comply with the tracking and response requirements described below.
- f) Contractors, consultants, and vendors affiliated individuals entering University facilities or participating in-person in University operations shall comply with any University access control requirements, such as sign-in logs.
- g) In the event a contractor, consultant, or vendor must enter a building with known or suspected presence of the virus causing COVID-19, the contractor, consultant, or vendor must coordinate with the Owner Representative or Contract Administrator prior to entry.

3) COVID-19 RESPONSE REQUIREMENTS

- a) Upon receiving a report of a sick affiliated individual, the contractor, consultant, or vendor must:
 - i) determine whether the individual has been in a University facility or participated in-person in University operations in the 48 hours prior to becoming sick;
 - ii) If yes, the contractor, consultant, or vendor must ask whether the affiliated individual is experiencing COVID-19 symptoms (as described by the CDC, including fever, cough, shortness of breath), is under investigation for COVID-19, or has been confirmed as COVID-19 positive,
 - iii) If the response to the questions in (1) and (2) are yes, the contractor, consultant, or vendor must follow the protocol in subsection (C), below.
- b) Each day the contractor, consultant, or vendor shall ask each affiliated individual entering UA facilities or participating in-person in University operations the following questions: Are you experiencing any COVID-19 related symptoms (as described by the CDC, including fever, cough, or shortness of breath), are you under investigation for COVID-19, or have you been confirmed as COVID-19 positive? If anyone responds affirmatively, the contractor, consultant, or vendor must follow the protocol in subsection (C), below.
- c) Contractors, consultants, and vendors must inform the Owner Representative or Contract Administrator if an affiliated individual has COVID-19 symptoms, is under investigation for COVID-19, or has been confirmed as COVID-19 positive if that person

- i) Notification must occur as soon as possible after the contractor, consultant, or vendor becomes aware of the known or suspected COVID-19 status but no later than beginning of the next business day.
 - ii) Notification should include:
 - (1) Nature of the COVID-19-related status (symptoms, under investigation, positive test);
 - (2) Date of first symptoms;
 - (3) When the individual was last at a University facility, and specific movements, or when the individual last participated in-person in University operations and specifics;
 - (4) All contacts with University affiliates in the 48 hours preceding COVID-19 symptoms.
 - iii) The contractor, consultant, or vendor must comply with any follow-up direction issued by the Owner Representative or Contract Administrator (e.g., following CDC recommended actions for notification, cleaning, and isolation or quarantine).
 - iv) Contractors (primarily construction) who control their work spaces:
 - (1) Immediately close off the affected work areas, properly post the area with signage indicating the area is in "COVID19 lockdown and no entry allowed." The contractor/vendor shall clean and disinfect per CDC recommended guidelines and in accordance with Contractor/Vendor COVID19 workplace control program.
 - (2) When cleaning is complete, Contractor shall notify the Owner Representative that the site is cleaned for work to continue.
- 4) Contractors, consultants, and vendors shall comply with all State and Federal mandates related to COVID-19. These include but are not limited to:
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